



Document Owner Department: BEDA?CHELH Approvers: Legal Approval Group, Policy Compliance, Publisher-Group-Approve	Document Owner: Shelly Lacy Published / Effective Date: 08/16/2024 Annual Review Date: Not Set PolicyTech Creation Date: Not Set
--	---

1. Policy

- a. It is the policy of the Tulalip Tribes to protect the safety and welfare of all children within the Tulalip Tribes’ jurisdiction by:
 - i. Recognizing the child’s right to a permanent and sustaining formation (I.e., we acknowledge that healthy attachment forms the basis for all other relationships between children and other persons);
 - ii. Preserving and strengthening family ties and the child’s cultural and spiritual identity;
 - iii. Maintaining the connection of children to, the Tribes, and the Tribal Community;
 - iv. Promoting the stability and security of the Tribes by establishing Tribal standards for appropriately handling situations involving youth-in-need-of-care (YINC) and other proceedings involving children;
 - v. Encouraging, guiding, assisting, and compelling if necessary, the parent, guardian, or custodian of an Indian child to provide a safe and nurturing environment for all children within the jurisdiction of the Tulalip Tribes; and
 - vi. Establishing a judicial process whereby the Tribes is able to protect the health, welfare, and safety of Tulalip children, and other children within its jurisdiction, which process may include the provision of out-of-home care and supervision for children who are in need of such care, and provision of services to parents seeking return of their children from out-of-home care.

2. Purpose

- a. The purpose of this policy is to:
 - i. Provide services in accordance with the traditions, laws, and cultural values of the Tulalip Tribes, to all children within the jurisdiction of the Tulalip Tribes and their families;
 - ii. Be responsible for the identification, investigation, treatment, and protection of children who are in need of care; and
 - iii. Formulate case plans and coordinate related support services for families, with the primary focus being to promote and protect the safety, health, and well-being of the child.



Document Owner Department: BEDA?CHELH Approvers: Legal Approval Group, Policy Compliance, Publisher-Group-Approve	Document Owner: Shelly Lacy Published / Effective Date: 08/16/2024 Annual Review Date: Not Set PolicyTech Creation Date: Not Set
--	---

3. Scope

- a. This policy will apply to all individuals that work for beda?chelH including, but not limited to:
 - i. all temporary or permanent employees, interns, and work-study.

4. Mission

- a. beda?chelH’s mission is to provide families with a strong and a healthy foundation, in the best interest of the child, to achieve immediate and lasting positive change in their life.

5. Vision

- a. beda?chelH’s vision is that every child lives in a safe, stable, and permanent home, nurtured by a healthy family and a strong tribal community.

6. Objectives

- a. The primary objective of beda?chelH is to recognize that the children of the Tulalip Tribes are their most valuable resource and their welfare is paramount. In accordance with this belief, the priorities of beda?chelH are as follows:
 - i. Secure each child the mental, physical, and psychological care and guidance that is in the best interest of the child and consistent with the customs, cultural values, and laws of Tulalip Tribes; and
 - ii. Whenever possible, preserve and strengthen family ties and the child’s cultural and spiritual identity.

7. Definitions

- a. “Abuse and Neglect”: a youth who has experienced injury, sexual abuse, sexual exploitation, emotional abuse, abandonment, negligent treatment, or maltreatment under circumstances which indicate that the youth’s health, welfare, and safety is harmed.



<p>Document Owner Department: BEDA?CHELH Approvers: Legal Approval Group, Policy Compliance, Publisher-Group-Approve</p>	<p>Document Owner: Shelly Lacy Published / Effective Date: 08/16/2024 Annual Review Date: Not Set PolicyTech Creation Date: Not Set</p>
--	---

- b. “Accelerated Permanent Plan”: beda?chelH requests to be relieved of active efforts to provide reunification services and to change of the permanent plan so that is it no longer return home.
- c. “Active Efforts”: affirmative, active, thorough, and timely effort intended primarily to maintain or reunite a youth with their family.
- d. “Adoption”: permanent placement of a youth that involves the termination of parental rights and the parent cannot have the child returned to their care .
- e. “After Hours”: outside of the Tulalip Tribes’ business hours of Monday to Friday from 8AM to 4:30PM, and all holiday closures recognized by Tulalip Tribes.
- f. “Basic Needs”: include food, water, shelter, adequate clothing, personal hygiene, timely provision of medical treatment, and adequate supervision, in addition to emotional, mental, and physical needs.
- g. “beda?chelH”: Tulalip Tribes Social Services Department charged with protecting all children within the jurisdiction of the Tribes and serving their families.
- h. “Best Interest”: factors related to the child’s unique circumstances and the parent’s, guardian’s, or custodian’s circumstances and capacity to parent, with the child’s ultimate safety and well-being the paramount concern.
- i. “Board of Directors”: the Tulalip Tribes elected Tribal Council that governs the Tulalip Reservation.
- j. “CASA”: Court Appointed Special Advocate for the youth-in-need-of-care.
- k. “Case Management”: is a collaborative process of assessment, planning, facilitation, case coordination, evaluation, and advocacy for options and services to meet a youth and family’s comprehensive needs through communication and available resources to promote quality and culturally sensitive and appropriate outcomes.
- l. “Case Plan”: recommended or court-ordered services to alleviate the safety concerns that brought the family to beda?chelH’s attention, with the goal of helping the youth to remain in the home or reunify with the family.
- m. “Client Support”: services designed to support parents and placement homes to meet the needs of the children in the home and sustain placement for the youth.



<p>Document Owner Department: BEDA?CHELH Approvers: Legal Approval Group, Policy Compliance, Publisher-Group-Approve</p>	<p>Document Owner: Shelly Lacy Published / Effective Date: 08/16/2024 Annual Review Date: Not Set PolicyTech Creation Date: Not Set</p>
--	---

- n. “Community Reports”: concerns of abuse or neglect of a youth from a Tulalip community member reporting directly to beda?chelH and that beda?chelH may report to DCYF CPS Hotline.
- o. “Compliant”: to meet all requirements of service providers successfully.
- p. “Confidentiality”: respecting an individual's privacy and abstaining from sharing personal or potentially sensitive information about a client.
- q. “Conflicts of Interest”: any activity that creates an actual, direct, substantial risk, or appearance thereof that a person’s objectiveness in their role and responsibility as an employee of beda?chelH may be influenced by a secondary interest or circumstance.
- r. “CPS”: Child Protective Services; services provided to families to protect youth from child abuse and neglect, safeguard such youth from future abuse and neglect, and conduct investigations of child abuse and neglect intakes.
- s. “CPS History”: record of intakes and findings of child abuse and neglect.
- t. “Custody”: the Tulalip Tribes has taken over the physical, legal control, and responsibility of a youth.
- u. “Customary Adoption”: permanent placement of a youth without the termination of parental rights but the parent cannot have the child returned to their care.
- v. “CWS”: Child Welfare Services; services provided to families once a dependency has been filed.
- w. “Database”: Hemaiya Child Welfare database used by beda?chelH for case management, case notes, court reports, statistical reports, financial record-keeping, and records management.
- x. “Descendants”: a child who is not an enrolled member of the Tribes but is the biological child of an enrolled Tulalip Tribal member or meets the Tulalip Tribes descendant requirements.
- y. “DCYF”: Department of Children, Youth, and Families; state-level agency focused on the well-being of children.
- z. “DCYF CPS Hotline”: 1-866-ENDHARM (363-4276); responsible for receiving reports of suspected child abuse and neglect and generating intakes sent to the local DCYF and beda?chelH office s.
- aa. “Dependency”: a child who has been found by the Tulalip Tribal Court to be abandoned, abused, neglected, or otherwise in need of Tribal services to prevent the breakup of the child's family.



<p>Document Owner Department: BEDA?CHELH Approvers: Legal Approval Group, Policy Compliance, Publisher-Group-Approve</p>	<p>Document Owner: Shelly Lacy Published / Effective Date: 08/16/2024 Annual Review Date: Not Set PolicyTech Creation Date: Not Set</p>
--	---

- bb. “Director”: Executive Director of Family Advocacy.
- cc. “Emergency Voucher”: a purchase order to help supplement the costs of food or clothing, and basic needs for all children within the jurisdiction of the Tulalip Tribes and who are engaged with beda?chelh.
- dd. “Emergent Basis”: an occurrence of an event, circumstance, or situation that presents an imminent threat or need of an immediate change of placement of a youth in a single business day.
- ee. “Exceptional circumstances”: conditions that require beda?chelh to alleviate or mitigate unforeseen or unconventional hardship related to any open cases.
- ff. “EFC”: Extended Foster Care; a voluntary program that provides an opportunity for youth who were a dependent of beda?chelh at the age of 18 and who agree to continue receiving foster care services up until their 21st birthday, while working on their goals towards independence.
- gg. “FAR”: Family Assessment Response; DCYF receives an intake that meets the legal definitions of abuse and neglect but the report does not indicate the youth involved is in eminent risk of harm and without finding the subjects of an intake responsible for child abuse or neglect.
- hh. “FIT”: Family Intervention Team; beda?chelh’s early intervention program that is available when there is a low to moderate risk of harm that gets involved to invest in long-term strategies and partnerships that strengthen families and communities.
- ii. “FTDM”: Family Team Decision-Making Meeting; a meeting that is arranged with parents, family, family supports, and applicable service providers to make critical decisions regarding the removal of children from their home, changes in out-of-home placement, and reunification or placement in a permanent home.
- jj. “FWC”: Family Wellness Court; an alternative to the current dependency process outlined in the Juvenile and Family Code 4.05 for parents struggling with substance abuse and trauma.
- kk. “GAL”: Guardian ad Litem; appointed by Tulalip Tribal Court to represent the best interest of the youth in a youth-in-need-of-care dependency or other matter.
- ll. “General Welfare”: payments received by Tulalip Tribal members for health, welfare, and/or education as provided at the discretion of the Tulalip Board of Directors per the Tulalip Tribal Codes Title 16.01.
- mm. “Good Faith”: honest or sincere intention.



<p>Document Owner Department: BEDA?CHELH Approvers: Legal Approval Group, Policy Compliance, Publisher-Group-Approve</p>	<p>Document Owner: Shelly Lacy Published / Effective Date: 08/16/2024 Annual Review Date: Not Set PolicyTech Creation Date: Not Set</p>
--	---

- nn. “GU”: Guardianship; permanent Placement of a youth without the termination of parental rights.
- oo. “Health and Safety, Health and Safeties”: visits completed with children, parents, guardians, and placements who have an open CPS or dependency case:
 - i. Visits are typically monthly, but can be more frequent if in the child’s best interest, and are primarily to be completed in person.
- pp. “Home Study”: a questionnaire and checklist to be completed with potential kinship and placement home applicants to assess the applicants' ability to provide a safe and healthy living environment for a youth-in-need-of-care.
- qq. “Imminent Risk”: any situation that endangers the health, safety, and/or physical, emotional, and/or sexual well-being of a child(ren), or that would likely cause the child(ren) to suffer maltreatment:
 - i. When assessing “imminent risk” beda?chelH will consider the specific maltreatment or endangerment of the child(ren), the child(ren)’s vulnerability, and the parent/guardian’s protective capacity to determine if removal of the child(ren) is in the child(ren)’s best interest and if Active Efforts, services, or a Safety Plan can be put in place to prevent removal.
- rr. “Incentive”: Items purchased to motivate youth to meet goals and objectives to include but not limited to behavior changes, mental health engagement, school engagement, and attendance.
- ss. “Informed Decision”: a decision made at the beda?chelH staffing meeting based off factual information through analyzing potential outcomes, benefits, and risks associated with the decision.
- tt. “In-home Dependency”: a child is place in the physical care of their parent(s), guardian(s), or custodian(s) by court order but remains in beda?chelH’s legal custody.
- uu. “Intake”: a referral made by DCYF with the documentation of allegations of neglect or abuse that identifies possible subjects, victims, location of occurrence, seriousness of the situation, and screening decision.
- vv. “Intake for Services”: a referral for a family requesting a service to be provided by or paid for by DCYF.



<p>Document Owner Department: BEDA?CHELH Approvers: Legal Approval Group, Policy Compliance, Publisher-Group-Approve</p>	<p>Document Owner: Shelly Lacy Published / Effective Date: 08/16/2024 Annual Review Date: Not Set PolicyTech Creation Date: Not Set</p>
--	---

- ww. “Jurisdiction”: anyone who is a member of, eligible for membership, or descendent of the Tulalip Tribes regardless of the youth’s residence or domicile and any Indian child who resides or is domiciled on the Tulalip Reservation.
- xx. “Lead Social Worker”: directs and supervises all social work activities of Social Workers within their supervision.
- yy. “Manager”: beda?chelh Manager.
- zz. “Mandated Reporting”: anyone required by law who has reasonable cause to believe that a youth has suffered abuse or neglect must report the concerns to DCYF CPS Hotline:
 - i. The Tulalip Tribes considers all employees, volunteers, and agents of the Tulalip Tribes to be mandated reporters unless special circumstances exist or the information has been obtained as a result of privileged communications.
- aaa. “Monitored”: a parent/guardian is the primary caregiver during visitations but a beda?chelh approved persons must periodically observe every 15 to 20 minutes and intervene if needed.
- bbb. “MOA”: Memorandum of Agreement between the Tulalip Tribes and the Washington State Department Children, Youth, and Family with the goal of carrying out the Indian Child Welfare Act of 1978.
- ccc. “Negative action”: a negative action or other civil or administrative determination resulting from a procedure that affords due process.
- ddd. “Non-Compliant”: when a parent/guardian does not satisfactorily meet all requirements of service providers or a parent/guardian is not engaging in a court-ordered service.
- eee. “Normal Childhood Activities”: age or developmentally-appropriate extracurricular, enrichment, and social activities that may include activities outside the direct supervision of the Placement.
- fff. “Out-of-home”: placement of a youth-in-need-of-care outside of their parent/guardians’ home such as with a relative, in a foster home, or in a group care facility.
- ggg. “Partial Compliance”: satisfactorily meets some or part of the requirements of a service provider.
- hhh. “Pending”: referral for service is either not ready based on case plan progress or has been submitted and beda?chelh is waiting for the service provider to be located or become available.



<p>Document Owner Department: BEDA?CHELH Approvers: Legal Approval Group, Policy Compliance, Publisher-Group-Approve</p>	<p>Document Owner: Shelly Lacy Published / Effective Date: 08/16/2024 Annual Review Date: Not Set PolicyTech Creation Date: Not Set</p>
--	---

- iii. “Permanent home”: a stable home that provides permanence and a responsible and emotionally supportive caregiver to the youth.

- jjj. “Present Danger”: an immediate, significant, and clearly observable behavior or situation is present and is threatening or dangerous to the child(ren)’s health, welfare, or safety; this may include but is not limited to: abandonment of the child(ren); neglect of the child(ren); abuse of the child(ren); the presence of a controlled substance; a caregiver’s substance abuse; a caregiver’s inability to be protective; or exposure of the child(ren) to substance abuse.

- kkk. “Protective Custody”: Tulalip Tribes has been granted legal custody of a youth as there is reasonable cause to believe that the youth would be in imminent danger if left in the custody of or released to a parent, guardian, or custodian.

- lll. “Reasonable Cause”: an individual witnesses or receives a credible or oral report alleging abuse or neglect of a youth.

- mmm. “Reserved”: a service that is requested by beda?chelH but not ordered by the Tulalip Tribal Court and that can be court-ordered in the future if the court sees the need.

- nnn. “ROI”: Release of Information; a document that gives the client the opportunity to decide what information is to be shared and with who.

- ooo. “Safety Plan”: a written agreement between a family and beda?chelH that identifies how safety threats to the child(ren) will be immediately alleviated and/or prevented. To engage in a Safety Plan there must be sufficient, appropriate, reliable resources available that are willing to provide services to alleviate the identified safety threats.

- ppp. “Safety Threat”: a threat that has serious consequences to the child(ren), is immediate, or will occur in the near future, or there is no responsible parent or legal guardian caring for the child(ren) that is able to alleviate or prevent the threat:
 - i. Serious harm includes, but is not limited to: causing physical injury, disability, terror, extreme fear, loss or impairment of any bodily member or organ, mental disorder, disfigurement, death or a risk of death, or could result in harsh and unacceptable pain or suffering for the child(ren).

- qqq. “Social Media”: online media applications such as social networking sites, blogs, podcasts, tweets, forums, and other online information sources delivered or viewed by computer, smartphone, or any other electronic device.



<p>Document Owner Department: BEDA?CHELH Approvers: Legal Approval Group, Policy Compliance, Publisher-Group-Approve</p>	<p>Document Owner: Shelly Lacy Published / Effective Date: 08/16/2024 Annual Review Date: Not Set PolicyTech Creation Date: Not Set</p>
--	---

- rrr. “Social Worker”: provides case management to the family involved with beda?chelH as a result of an intake, referral, safety plan, voluntary engagement, or court proceeding to provide a safe and loving environment for the youth.
- sss. “Staffings, staffing table, staffing”: beda?chelH team meetings where Social Workers will correspond and come to decisions as a team regarding case topics such as, but not limited to, permanent plan recommendations, guardianship recommendations, supervision for non-paternal visitation, change of placements, and case plan requirements.
- ttt. “Suitability, competency, and/or character review”: assessment of an individual’s suitability for placement of a child when that person’s criminal, negative action, or CPS history is not disqualifying under federal law but may relate directly to child safety, permanence, or well-being and based on that assessment, beda?chelH has the discretion to not place a child with the individual.
- uuu. “Suitable Persons”: nonrelative of an individual who has a pre-existing relationship with the youth or youth’s family, who is able and willing to safely care and nurture the youth, and has passed all required background checks and Child Protective Services checks.
- vvv. “Supervised”: requires a beda?chelH approved persons to maintain line of sight and sound supervision and intervene throughout the entire duration of the visit between the youth and visiting party.
- www. “TANF”: Temporary Assistance for Needy Families.
- xxx. “Tribal Jurisdiction”: any intake, whether it has screened in or out, that is affecting the welfare of a youth whose parent(s) is an enrolled member of the Tulalip Tribes that beda?chelH may investigate without the presence of DCYF
- yyy. “Tribal Vehicle”: any vehicle owned by the Tulalip Tribes.
- zzz. “Tribe”: a federally recognized Indian Tribe.
- aaaa. “Tribes”: Tulalip Tribes.
- bbbb. “TTC”: Tulalip Tribal Court.
- cccc. “Tulalip Indian Reservation, Tulalip Reservation, or Reservation”: territory established as the Tulalip Reservation by the Treaty of Point Elliott, January 22, 1855 (12 Stat. 927), and by the Executive Order of December 23, 1873, and other such lands as may be herby added thereto under any law of the United States, except as otherwise provided by law.



<p>Document Owner Department: BEDA?CHELH</p> <p>Approvers: Legal Approval Group, Policy Compliance, Publisher-Group-Approve</p>	<p>Document Owner: Shelly Lacy</p> <p>Published / Effective Date: 08/16/2024</p> <p>Annual Review Date: Not Set</p> <p>PolicyTech Creation Date: Not Set</p>
---	--

dddd. "UA": urinary analysis.

eeee. "Unknown Compliance": there is no documentation for a parent/guardian's service available for Social Workers to show compliance status.

ffff. "Unsupervised": primary caregiver of the youth is able to demonstrate the willingness and ability to safely care for the youth.

gggg. "YINC": Youth in Need of Care; a youth has been found by TTC to be considered a dependent of the Tulalip Tribes.

hhhh. "Youth": a person who is under the age of 18 years or any person up to the age of 21 who meets the criteria of the EFC program.

8. Ethics

- a. All individuals must follow the procedures and policies of the Tulalip Tribes; this will ensure equity and justice.
- b. Confidentiality is of the utmost importance to ensure the safety, privacy, and well-being of children and families involved with beda?chelH.
- c. beda?chelH staffing decisions cannot be made without full disclosure of the case :
 - i. The Tulalip Tribes Board of Directors and Tulalip Tribes CEO shall not discuss, deliberate, or decide on a case until the client has signed a release of information.
- d. All beda?chelH employees must excuse themselves when they are dealing with a family where conflict of interest exists.
- e. All beda?chelH employees will provide compassionate services designed to build on existing strengths in each family.

9. Policies of beda?chelH

- a. beda?chelH follows the Safety Zone Policy for the Family Advocacy Building:



<p>Document Owner Department: BEDA?CHELH Approvers: Legal Approval Group, Policy Compliance, Publisher-Group-Approve</p>	<p>Document Owner: Shelly Lacy Published / Effective Date: 08/16/2024 Annual Review Date: Not Set PolicyTech Creation Date: Not Set</p>
--	---

- i. beda?chelH staff members err on the side of caution with regards to the safety of protecting those receiving or providing services at beda?chelH:
 - (1) Thus, staff members who deny access to beda?chelH in good faith shall not be subject to disciplinary action; and
- ii. Children who are in the care and custody of beda?chelH are exempt from this section and their access to beda?chelH is determined at the discretion of the beda?chelH Manager.

10. Case Management:

- a. beda?chelH Social Workers must develop, monitor, and update case plans and, or progress for all open CPS/FAR, FIT, CWS, and GU cases:
 - i. beda?chelH staff are expected to, in each case, do the following, if applicable to their role:
 - (1) Active Efforts must be made by all beda?chelH Social Workers for families that fall in the jurisdiction of the Tulalip Tribes to prevent placement out-of-home unless deemed unsafe or in the child’s best interest:
 - (a) All beda?chelH Social Workers will make active efforts to reunite the family or achieve and maintain permanency for the youth.
 - (2) beda?chelH staff must have access to social media to include but not limited to, Facebook, SKYPE, iChat, Twitter, Tumbler, and Instagram:
 - (a) Social Workers may use Social Media for communication and to gather information for YINC, parents, Placements, and community events,
 - (b) Social Workers may not use Social Media for personal use during work hours.

11. Confidentiality

- a. beda?chelH staff follow the guidelines outlined in the Juvenile and Family Code Chapter 4.05.420 on Confidentiality.
- b. Any Confidential Information, whether oral, written, or electronic, is maintained in a manner that ensures its confidentiality:



<p>Document Owner Department: BEDA?CHELH Approvers: Legal Approval Group, Policy Compliance, Publisher-Group-Approve</p>	<p>Document Owner: Shelly Lacy Published / Effective Date: 08/16/2024 Annual Review Date: Not Set PolicyTech Creation Date: Not Set</p>
--	---

- i. Confidential Information is treated with respect and care by any beda?chelH staff member who is authorized to have access to this information;
- ii. beda?chelH staff members who are authorized to use or disclose Confidential Information also have the responsibility to ensure dissemination of the information is within reason; and
- iii. beda?chelH staff members who have access to Confidential Information have the responsibility to limit access to others that are allowed access by permission and/or by law.

12. Case Assignments

- a. All cases within beda?chelH are distributed by a Lead Social Worker, taking into account but not limited to existing caseloads, relationship to other cases, areas of possible conflicts of interest, and other factors that affect a Social Worker’s ability to manage a case:
 - i. Caseloads may be reassigned or transferred to other Social Workers upon discretion of a Lead Social Worker or Manager:
 - (1) Transferring cases should only be done under exceptional circumstances, and
 - (2) Cases will not be transferred at the request of youth or families unless exceptional circumstances exist.

13. General Welfare

- a. General Welfare funds are provided to Tulalip Tribal members to support the basic needs of the youth this includes but is not limited to food, education, unique needs, and other welfare supports:
 - i. General Welfare payments are made out to the youth’s Placement with the exception that if the youth is on the run or placed in a facility then the funds will be held in a separate bank account, under the youth’s name;
 - ii. beda?chelH has the authority to place a hold check or void-check request on any youth’s General Welfare if the youth may be moving or is moved to a new placement requiring a re-issuance of the check;



<p>Document Owner Department: BEDA?CHELH Approvers: Legal Approval Group, Policy Compliance, Publisher-Group-Approve</p>	<p>Document Owner: Shelly Lacy Published / Effective Date: 08/16/2024 Annual Review Date: Not Set PolicyTech Creation Date: Not Set</p>
--	---

14. Payment for Services

- a. When requested by either a youth, parent, or beda?chelH Social Worker, beda?chelH will request payment for services through DCYF on behalf of the family:
 - (1) In the event that DCYF is unable to approve payments for services, the beda?chelH Social Worker will utilize the medical insurance of the individual needing the service and/or locate other resources or service provider options dependent on availability.

15. Records Maintenance:

- a. beda?chelH staff follow the guidelines outlined in the Juvenile and Family Code Chapter 4.05.410 on Records Maintenance and Protection:
 - i. All beda?chelH staff members must document communication, events, and activities related to cases and providers in the Hemaia Tulalip Child Welfare database in a timely manner.
- b. Distribution of records- individuals previously or currently involved in a dependency or Guardianship with beda?chelH will be directed to the Tulalip Tribal Court to fill out a records request should they ask beda?chelH to release records:
 - i. beda?chelH will not release documents or records to individuals previously or currently involved with beda?chelH pertaining to CPS investigations:
 - (1) beda?chelH’s documents and records on civil investigations will not be released unless filed under Seal by the Office of Reservation Attorney in the Tulalip Tribal Court to further the best interest and protection of the youth and will only be allowed to be viewed in camera by parties’ attorneys.

16. Administration Team

- a. Will maintain documentation related to support services, emergency vouchers, employee records, forms, and documents used by beda?chelH as well as keep up with Tribal Vehicle maintenance, vendor relations maintenance, payments, or reimbursements and coordinate with other departments for the most up-to-date information for that program:
 - i. Case Aides provide administrative support to beda?chelH staff along with support to parents and children to engage in their court ordered case plans;



<p>Document Owner Department: BEDA?CHELH Approvers: Legal Approval Group, Policy Compliance, Publisher-Group-Approve</p>	<p>Document Owner: Shelly Lacy Published / Effective Date: 08/16/2024 Annual Review Date: Not Set PolicyTech Creation Date: Not Set</p>
--	---

- ii. The Case Aides may provide any other support a family needs to reach personal goals to be independent of beda?chelH.

17. Client Support Services

- a. beda?chelH may provide temporary support based on the availability of funds and/or supplies for youth, families, and placements involved with beda?chelH to help with basic needs that include but are not limited to:
 - i. food, clothing, gas, respite, bus tickets, hygiene, diapers, wipes, cleaning supplies, car seats, and beds.

18. Client Support YINC Incentives

- a. beda?chelH may also provide incentives for YINC, who are engaged with service providers, social workers, school staff, and tasks and any other persons and, or activities required or recommended from beda?chelH or TTC for the encouragement of engagement in services:
 - i. Incentives may be provided to youth at the discretion of the assigned Social Worker, Lead Social Worker, and/or beda?chelH Manager;
 - ii. All Incentive Requests must be submitted in writing by the assigned Social Worker and approved by a Lead Social Worker and/or beda?chelH Manager:
 - (1) The youth will have the opportunity to accrue incentives when they engage and participate in a service,
 - (2) Incentive amounts are based on availability of funding,
 - (3) The type of incentive is at the discretion of the Social Worker to determine what is appropriate for the youth,
 - (4) Incentives will be accrued through the engagement of the following activities but not limited to:
 - (a) Engaging with beda?chelH Social Workers: Youth are required to meet with beda?chelH Social Workers monthly,



Document Owner Department: BEDA?CHELH Approvers: Legal Approval Group, Policy Compliance, Publisher-Group-Approve	Document Owner: Shelly Lacy Published / Effective Date: 08/16/2024 Annual Review Date: Not Set PolicyTech Creation Date: Not Set
--	---

(b) Attending and participating in school: Youth attendance and participation at school is required by beda?chelH,

(c) Independent Living/Life Skills:

(i.) Independent Living and Life Skills promote the safety, health, and well-being of the youth and include, but are not limited to, personal care, food preparation, clothing management, money management, personal organization, and household maintenance.

(d) Attending and participating in mental health appointments: Mental health affects the emotional, psychological, and social well-being of a youth:

(i.) beda?chelH may recommend or require a youth to attend mental health appointments to provide additional support to talk freely and understand what may have caused issues for them and provide them with coping mechanisms,

(e) Going to medical/dental appointments: Youth are required to attend yearly well-child checkups, two biannual dental checkups, and any appointments recommended and/or required by their medical and/or dental care providers,

(f) Trainings/Workshops/Conferences: Youth may have the opportunity to attend trainings to improve their awareness, skill building, and increase knowledge.

(5) Other:

(a) If there is a service and/or activity not listed above, it will be at the discretion of the assigned Social Worker, Lead Social Worker, and/or Manager to determine if engagement in the service and/or activity is eligible for an incentive.

iii. Incentives will include but are not limited to, the following:

- (1) Gift Cards,
- (2) Clothing,
- (3) Accessories,
- (4) Personal Hygiene Items,



<p>Document Owner Department: BEDA?CHELH Approvers: Legal Approval Group, Policy Compliance, Publisher-Group-Approve</p>	<p>Document Owner: Shelly Lacy Published / Effective Date: 08/16/2024 Annual Review Date: Not Set PolicyTech Creation Date: Not Set</p>
--	---

- (5) Sporting Goods,
 - (6) Electronics,
 - (7) Entertainment, and
 - (8) Hobby Supplies.
- iv. Incentives may be denied if the youth is no longer a YINC, if the youth has already received the maximum limit of incentives, or if the youth is not attending and/or engaging in a service required or recommended by beda?chelH:
- (1) It will be at the discretion of the Social Worker to determine if there shall be no distribution of the incentive to the youth based on the circumstances.
- v. beda?chelH may also provide incentives for YINC nly, who are engaged with service providers, social workers, school staff and tasks, and any other persons and, or activities required or recommended from beda?chelH or TTC for the encouragement of engagement in services.

19. Back-to-School Clothing Vouchers

- a. Back-to-school clothing vouchers help families with clothing items before starting school.
- b. Amounts are dependent on the age of the youth and the availability of funds.
- c. Checks are mailed to Placements in their name.

20. FTDM Meeting

- a. FTDMs are held to make critical decisions regarding a possible change of Placement of a youth that may include out-of-home Placement, placement stabilization, prevention of moves, reunification, or Placement into a permanent home while supporting the goals of Juvenile and Family Code 4.05.020:
 - i. FTDMs are facilitated to have open discussion among beda?chelH, DCYF, family members, and service providers in an effort to resolve the issue that led to the FTDM being needed:



<p>Document Owner Department: BEDA?CHELH Approvers: Legal Approval Group, Policy Compliance, Publisher-Group-Approve</p>	<p>Document Owner: Shelly Lacy Published / Effective Date: 08/16/2024 Annual Review Date: Not Set PolicyTech Creation Date: Not Set</p>
--	---

- (1) At this meeting, tasks and responsibilities are delegated between different team members in an effort to expedite a successful outcome as well as explore viable placements consistent with Placement Preferences outlined in the Juvenile and Family Code Chapter 4.05.510, and
- (2) beda?chelH staff require that confidentiality of any information discussed at the meeting will be honored by all present at the meeting in a written confidentiality agreement.

21. Shared Planning Meeting

- a. Shared Planning Meetings are held for information to be shared and case plans to be developed that may include but are not limited to a discussion of safety, permanency, and well-being of the youth, as well as parent/sibling/family visits, which form the basis for beda?chelH case plan recommendations:
 - i. beda?chelH staff require that confidentiality of any information discussed at the meeting will be honored by all present at the meeting in a written confidentiality agreement.

22. Initial Placement/Placement Change

- a. beda?chelH Social Workers may need to determine that placing a child in out-of-home care is necessary and in the child’s best interest:
 - i. In the event that out-of-home Placement is necessary and in the child’s best interest, the Social Worker will provide a Placement that is most aligned with the child’s best interests:
 - (1) This will include, but not be limited to, assessing the safety and stability of the placement, connection to the Reservation and extended family, the proximity of the placement to the parent/guardian and the child’s school, and
 - (2) When possible aligning with the Juvenile and Family Code 4.05.510 Placement Preferences and Priorities.
 - ii. Social Workers will work with the families to identify what conditions must change for a child to return home;
 - iii. It is in the child’s best interest to attempt to minimize placement moves for children in out-of-home care:



<p>Document Owner Department: BEDA?CHELH Approvers: Legal Approval Group, Policy Compliance, Publisher-Group-Approve</p>	<p>Document Owner: Shelly Lacy Published / Effective Date: 08/16/2024 Annual Review Date: Not Set PolicyTech Creation Date: Not Set</p>
--	---

- (1) In cases where a child has been with a Placement outside the Placement Preferences for a period of more than one year, and if a significant familial relationship can be shown, presumably the Placement is in the best interest of the child.
- iv. beda?chelH will consider a change of Placement necessary if the youth’s health, safety, and well-being are not being upheld in a Placement’s home or they are hindering the child’s return home or by Tulalip Court Order;
- v. If placed in a highest placement preference under 4.05.510, the youth will not be moved to another highest placement preference unless proven to be in the child’s best interest by a preponderance of the evidence or imminent harm exists;

23. Hotel Stay with Youth

- a. In crisis situations, due to lack of eligible placements or a youth’s supervision and behavior needs, beda?chelH staff may stay overnight in a hotel with the youth.
- b. Hotel stays are time-limited while the assigned social worker works with the beda?chelH Foster Care Placement Specialist and the DCYF placement desk to locate a safe long-term placement option:
 - i. While staying overnight with a youth, two beda?chelH staff will be present at all times; and
 - ii. Hotel stays will only be used as a last-resort option for Placement.

24. Background Checks

- a. beda?chelH will have the discretion to request a fingerprint criminal background check of any individual eighteen (18) and over prior to any unsupervised access to a youth, whether as Placement, as visit supervisors, for visitations, or for those who will spend a significant time in the home or around the youth:
 - i. beda?chelH may also request a background check of an individual under the age of eighteen (18) if the individual has a known criminal history or protection order;
 - ii. beda?chelH background checks include federal, state, and tribal criminal history, Protection Order history, negative action history, CPS history, police activity at the home, an unobserved UA (if applicable), and a home study;



<p>Document Owner Department: BEDA?CHELH Approvers: Legal Approval Group, Policy Compliance, Publisher-Group-Approve</p>	<p>Document Owner: Shelly Lacy Published / Effective Date: 08/16/2024 Annual Review Date: Not Set PolicyTech Creation Date: Not Set</p>
--	---

- iii. beda?chelh may need to assess a suitability, competency, and, or character review based on the criminal, negative action, and/or CPS history of an individual;
- iv. beda?chelh follows the policies around Disqualifying Crimes and Purpose Code X for clearance of a background check. Purpose Code X is used only for the purposes of an emergent basis;
- v. In the event that the home is a Licensed Foster Care Home, the individuals are exempt from completing beda?chelh’s background check but beda?chelh will verify the license is current and valid.

25. Interstate Compact on the Placement of Children

- a. ICPC must be filed when a child is placed outside of Washington State:
 - i. Social Workers are responsible for approving Placement prior to sending the youth outside of Washington State;
 - ii. Social workers are responsible for monitoring the Placement and youth, while the youth is placed outside of Washington State and the youth’s case remains open;
 - iii. beda?chelh has the authority to utilize the nearest Tribe to assist in monitoring the out-of-state placement; and
 - iv. In the event that a parent/guardian moves out of Washington State and is compliant with services, the youth may be placed with that parent at beda?chelh’s discretion.

26. Respite

- a. Respite care services for placements are available and intended to support, provide relief, keep in, or whenever emergent situations for Placements arise.
- b. Respite care is also available for parents whose child is a YINC and is intended to prevent out-of-home Placement or re-entry into out-of-home care based on the following: youth’s special needs, on an emergent basis to prevent placement disruption, or as a part of the youth’s transition plan to in-home placement.
- c. Fourteen (14) days of Respite services per year per Placement at a rate of \$50 per day per child:
 - i. Child(ren) that require a higher level of supervision are paid a higher rate determined by respite funds and availability of respite providers;



<p>Document Owner Department: BEDA?CHELH Approvers: Legal Approval Group, Policy Compliance, Publisher-Group-Approve</p>	<p>Document Owner: Shelly Lacy Published / Effective Date: 08/16/2024 Annual Review Date: Not Set PolicyTech Creation Date: Not Set</p>
--	---

- ii. Variance to the policy may be granted based on individual or the Placement’s needs and determined by beda?chelH Manager or Family Executive Director.

27. Prudent Parenting

- a. Placement holds the determination of whether to allow a youth in his or her care to participate in normal childhood activities that include but are not limited to extracurricular, enrichment, and social activities without prior approval of beda?chelH staff for periods of up to seventy-two hours:
 - i. This standard is characterized by careful and thoughtful parental decision-making that is intended to maintain a youth's health, safety, and best interest while encouraging the youth's emotional and developmental growth;
 - ii. Social Workers shall review the youth’s normal childhood activities with the youth in the monthly health and safeties and with placements, parents, and family members as deemed necessary.

28. Youth That Are Missing

- a. A youth is considered Missing when they do not return to Placement:
 - i. When a youth leaves from Placement, Social Workers will act quickly to locate the youth, address any barriersto the return , and if necessary, develop a plan to maintain Placement;
 - ii. The beda?chelH Social Worker may need to contact the local Law Enforcement office to assist in locating the youth.

29. Supervision

- a. Lead Social Workers will conduct bi-weekly case reviews with each Social Worker under their supervision to ensure policies and procedures are followed for all cases open thirty (30) calendar days or more:
 - i. Supervision is put into place to assist Social Workers with building social work competencies, encouraging self-reflection and critical thinking skills, and building on training to support casework decision-making.



<p>Document Owner Department: BEDA?CHELH Approvers: Legal Approval Group, Policy Compliance, Publisher-Group-Approve</p>	<p>Document Owner: Shelly Lacy Published / Effective Date: 08/16/2024 Annual Review Date: Not Set PolicyTech Creation Date: Not Set</p>
--	---

30. Staffing

- a. beda?chelH Social Workers will request staffings to correspond with developing plans for permanent plan recommendations, guardianship recommendations, supervision for non-paternal visitation, change of placements, and other issues that will impact a youth, whenever possible:
 - i. Social Workers will utilize staffings to assist the family to develop, and review resources or approaches to address the impact on the youth;
 - ii. Social Workers will prepare for staffings by determining how the participants can contribute to the case discussion and planning by ensuring all necessary information is presented in a neutral way so staff can make an informed decision:
 - (1) Participants of the staffing may include the Family Advocacy Executive Director, beda?chelH Manager, Lead Social Workers, Social Workers, Case Aides, Family Haven Manager, and or beda?chelH Child Welfare Attorneys, and or Case Plan Service Providers to further the Case Plan goals.
 - iii. A re-staffing may be considered if additional new information becomes available;
 - iv. Decisions made in staffing will be upheld and supported, by beda?chelH.

31. After Hours Plan

- a. beda?chelH Social Workers are on a rotating schedule for covering the After Hours On-Call Cell Phone:
 - i. If you are assigned the After-Hours On-Call Cell Phone.
- b. While scheduled for After Hours, Lead Social Workers and Social Workers are expected to answer and respond to any and all calls that fall outside of beda?chelH’s normal business hours, including all closures recognized by the Tulalip Tribes.

32. Tribal Vehicle Usage

- a. beda?chelH staff driving to and from care-related activities will use a Tribal Vehicle and follow the Tulalip Tribes Fleet Management Policies and Standard Operating Procedures:



Document Owner Department: BEDA?CHELH Approvers: Legal Approval Group, Policy Compliance, Publisher-Group-Approve	Document Owner: Shelly Lacy Published / Effective Date: 08/16/2024 Annual Review Date: Not Set PolicyTech Creation Date: Not Set
--	---

- i. When transporting clients, all transportation must be related to the case plan and or progress and ensure all youth are in appropriate car seats as mandated by the State of Washington;
- ii. All Tribal Vehicle keys and gas cards are to be stored in the safe located in the locked mail room when not in use;
- iii. beda?chelh staff will complete the Fuel Mileage Log book after each use of a Tribal Vehicle and return the receipt for fuel after each use of a gas card to the Administrative Team.

33. Pandemics

- a. beda?chelh follows the Tulalip Tribal Government Guidelines for Pandemics as well as adjusts duties to ensure the safety of not only the staff but the families beda?chelh is currently working with while following the pandemic-specific restrictions and limitations.

34. Mandated Reporting

- a. All beda?chelh staff are Mandated Reporters. beda?chelh follows the Juvenile and Family Code 4.05.140 on Mandated Reporters:
 - i. beda?chelh staff do take community reports and do not have to witness or have proof that an incident occurred as long as there is reasonable cause to believe that a youth has been abused or neglected to report to the DCYF CPS Hotline.

35. Intake Determinations

- a. beda?chelh CPS Lead Social Worker handles all intakes to follow the guidelines of the MOA between the Tulalip Tribes and DCYF:
 - i. All intakes are received and reviewed by the Lead Social Worker;
 - ii. The Lead Social worker will determine if an intake it will be investigated under CPS, FAR, FIT, Intake for Services, or as Tribal Jurisdiction and will assign the appropriate Social Worker;
 - iii. If an intake involves an open YINC or a youth in Guardianship, the appropriate supervisor and assigned Social Worker(s) will be included in determining next steps for the youth and case planning.



Document Owner Department: BEDA?CHELH Approvers: Legal Approval Group, Policy Compliance, Publisher-Group-Approve	Document Owner: Shelly Lacy Published / Effective Date: 08/16/2024 Annual Review Date: Not Set PolicyTech Creation Date: Not Set
--	---

36. CPS/FAR/FIT Plans

- a. beda?chelh has the authority to create service or safety plans to keep youth in the care and custody of their parent(s), whenever possible:
 - i. Services for the family, through a service or safety plan, will be individually determined based on the needs of the family to alleviate the safety concerns that brought the family to the attention of beda?chelh;
 - ii. CPS/FAR Safety Plans prioritize the safety and well-being of the youth who are at more moderate to high risk and are put into place as an effort to keep the youth in the care of their parent(s) without court action:
 - (1) beda?chelh may enter a Safety Plan for up to ninety (90) days with a possible renewal for the same time period depending on the families engagement, services recommended during this time period, and/or if more time is needed to alleviate the risk to the youth:
 - (a) The Safety Plan will include a start date and an expiration date.
 - (2) Parents who are not following the requirements of the Safety Plan and/or beda?chelh receives another intake may result in a new Safety Plan to address the new concerns, need for additional services, or level of risk may have increased to need of court action,
 - (3) Failure to cooperate with a CPS/FAR Safety Plan may result in a court filing.
 - iii. During the duration of both FIT Service Plans and CPS/FAR Safety Plans, beda?chelh Social Workers will make contact weekly with the family or service provider:
 - (1) FIT Service Plans may be used to provide preventative care to the family in an effort to enhance the family's strengths and overcome household concerns on a voluntary basis.
 - (2) FIT Service Plans can be in place for up to ninety (90) days with a possible renewal for the same time period.
 - (3) FIT services are also available to families post-dependency for up to twelve (12) months after case closure.



Document Owner Department: BEDA?CHELH Approvers: Legal Approval Group, Policy Compliance, Publisher-Group-Approve	Document Owner: Shelly Lacy Published / Effective Date: 08/16/2024 Annual Review Date: Not Set PolicyTech Creation Date: Not Set
--	---

37. Initial Removal of a Child(ren)

- a. beda?chelH may seek removal of a child(ren) from the home if one of the following apply:
 - i. The child(ren) has no parent or legal guardian to provide supervision and care for the child(ren);
 - ii. The child(ren) is in present danger;
 - iii. The child(ren) is at Imminent Risk of harm; or
 - iv. A Safety Threat to the child(ren) is identified, and either:
 - (1) Active Efforts to alleviate or manage the Safety Threat have failed to prevent or negate the need for removal, including offering or providing services to the family,
 - (2) Removing the Safety Threat has failed,
 - (3) A Safety Plan is unable to adequately alleviate or prevent the Safety Threat, or
 - (4) Law Enforcement (LE) has placed the child(ren) in Protective Custody (PC) and transferred custody to beda?chelH by completion of the Notice of Protective/ Transfer of Custody form.
 - v. The best interest of the child(ren) shall be the focus whenever making decisions regarding whether the child(ren) shall be removed from In-home Care or remain in an In-home Placement.

38. Taking Custody

- a. A youth may be taken into Protective Custody as permitted in the Juvenile and Family Code 4.05.480 on Protective Custody and/or a Petition filed alleging that the youth is a YINC:
 - i. Petitions and declarations that beda?chelH files, alleging that the youth is a YINC, are outlined in the Juvenile and Family Code 4.05.570;
 - ii. If the Petition and Order for Pick-Up is granted the CPS Social Worker will plan for immediate removal of the youth and ensure the experience is the least traumatic for the youth;
 - iii. If appropriate, a Law Enforcement Officer may be utilized for the CPS Social Worker and youth's safety.



<p>Document Owner Department: BEDA?CHELH Approvers: Legal Approval Group, Policy Compliance, Publisher-Group-Approve</p>	<p>Document Owner: Shelly Lacy Published / Effective Date: 08/16/2024 Annual Review Date: Not Set PolicyTech Creation Date: Not Set</p>
--	---

iv. A CPS Social Worker will be required to attend the Preliminary Inquiry Hearing.

39. Case Transfer

- a. Once a youth is placed in the custody of beda?chelH, the case will transfer from the CPS Social Worker to the Ongoing Social Worker.

40. Removal of a Child(ren) from an In-Home Placement

- a. beda?chelH may seek removal of a child(ren) from an In-home Placement with a parent or legal guardian if one of the following apply:
 - i. The child(ren) is abandoned by the parent/guardian;
 - ii. The child(ren) is in present danger;
 - iii. The child(ren) is at Imminent Risk of harm; or
 - iv. A Safety Threat to the child(ren) is identified, and either:
 - (1) Active Efforts to alleviate or manage the Safety Threat have failed to prevent or negate the need for the removal, including offering or providing services to the family,
 - (2) Removing the Safety Threat has failed,
 - (3) A Safety Plan is unable to adequately alleviate or prevent the Safety Threat, or
 - (4) Law Enforcement (LE) has placed the child(ren) in Protective Custody (PC) and transferred custody to beda?chelH by completion of the Notice of Protective/ Transfer of Custody form.
 - v. A person is living in the parent/ guardian’s home or residing on the parent/guardian’s property and that person does not complete or pass a Background Check per beda?chelH’s Disqualifying Crimes and Background Check policy;
 - vi. The best interest of the child(ren) shall be the focus whenever making decisions regarding whether the child(ren) shall be removed from In-home Care.



Document Owner Department: BEDA?CHELH Approvers: Legal Approval Group, Policy Compliance, Publisher-Group-Approve	Document Owner: Shelly Lacy Published / Effective Date: 08/16/2024 Annual Review Date: Not Set PolicyTech Creation Date: Not Set
--	---

41. Removal of a Child(ren) from an Out-Of-Home Placement

- a. beda?chelH may seek removal of a child(ren) from the Out-Of-Home Placement home if one of the following apply:
 - i. The child(ren) is abandoned by the Placement;
 - ii. The child(ren) is in present danger;
 - iii. The child(ren) is at Imminent Risk of harm; or
 - iv. A Safety Threat to the child(ren) is identified, and either;
 - (1) Active Efforts to alleviate or manage the Safety Threat have failed to prevent or negate the need for removal, including offering or providing services to the family,
 - (2) Removing the Safety Threat has failed,
 - (3) A Safety Plan is unable to adequately alleviate or prevent the Safety Threat, or
 - (4) Law Enforcement (LE) has placed the child(ren) in Protective Custody (PC) and transferred custody to beda?chelH by completion of the Notice of Protective/Transfer of Custody form.
 - v. If any person living in the Placement Home or residing on the Placement’s property, does not complete or pass a Background Check per beda?chelH’s Disqualifying Crimes and Background Check policy;
 - vi. The best interest of the child(ren) shall be the focus whenever making decisions regarding whether the child(ren) shall be removed from a Placement Home.

42. CWS

- a. Once a CPS Case is transferred to a CWS Social Worker, the case becomes a dependency case where services are court-ordered to help alleviate the safety concerns and risks that brought the youth into a dependency in order for the youth to either remain in home or return home to the parent/guardian.



Document Owner Department: BEDA?CHELH Approvers: Legal Approval Group, Policy Compliance, Publisher-Group-Approve	Document Owner: Shelly Lacy Published / Effective Date: 08/16/2024 Annual Review Date: Not Set PolicyTech Creation Date: Not Set
--	---

43. Court

- a. It is expected that CWS Social Workers are present in all court-related activities of the cases they are assigned:
 - i. beda?chelH follows the guidelines of the Juvenile and Family Code 4.05 Article VIII on Court Dependency Cases.

44. Court Ordered Case Plan

- a. beda?chelH follows the guidelines of the Juvenile and Family Code 4.05.540 on Court Ordered Case plans:
 - i. CWS Social Worker will complete a staffing for each parent’s or guardian’s court-ordered case plan to recommend the services that are individually appropriate for each parent or guardian based on the needs of the family and to alleviate the safety concerns that brought the family to the attention of beda?chelH;
 - ii. CWS Social Worker will determine if the parent or guardian is in compliance with the court-ordered case plan through compliance reports or other documentation provided from service providers with the following:
 - (1) Compliant, Partial Compliance, Non-Compliant, Reserved, Unknown, and Pending.

45. Court report/declarations/hearings

- a. beda?chelH follows the guidelines of the Juvenile and Family Code 4.05 Article VIII on Court Dependency Cases for court reports, declarations, and updates to the court:
 - i. CWS Social Workers must provide the court and legal parties with objective, factual case information;
 - ii. Court reports, declarations, and updates to the court provide, but are not limited to, the following:
 - (1) a description of the case plan, summaries on the parent or guardian’s progress in services, information about the case plan recommendations, status and update of the youth’s safety, well-being, and permanency, and any services provided to the youth.



<p>Document Owner Department: BEDA?CHELH</p> <p>Approvers: Legal Approval Group, Policy Compliance, Publisher-Group-Approve</p>	<p>Document Owner: Shelly Lacy</p> <p>Published / Effective Date: 08/16/2024</p> <p>Annual Review Date: Not Set</p> <p>PolicyTech Creation Date: Not Set</p>
---	--

- iii. All court reports, declarations, and updates to the court from the CWS Social Worker are sent to the beda?chelH Child Welfare Attorney for review prior to submitting to TTC.

46. Accelerated Permanent Plan

- a. beda?chelH follows the guidelines outlined in the Juvenile and Family Code 4.05.570 on Accelerated Permanent Plans:
 - i. beda?chelH may request an Accelerated Permanent Plan on a case-by-case basis, in line with the youth’s best interest;
 - ii. CWS Social Worker must complete a staffing of the proposed Accelerated Permanent Plan at a beda?chelH staffing meeting prior to requesting the beda?chelH Child Welfare Attorney file a motion to accelerate the permanent plan in TTC.

47. Transfer of jurisdiction

- a. beda?chelH follows the guidelines outlined in the Juvenile and Family Code 4.05.270 on Transfer of Jurisdiction:
 - i. beda?chelH may request a Transfer of Jurisdiction on a case-by-case basis, in line with the youth’s best interest.

48. Case Support and Services

- a. beda?chelH may offer services outside of the court-ordered service plan for the youth and/or parents/guardians to promote the best interest of the youth and to support reunification and/or permanency.

49. FWC referral

- a. CWS Social Worker will offer FWC to all parents and staff the appropriateness of the program for the parent’s case plan based on the youth’s best interest.



<p>Document Owner Department: BEDA?CHELH Approvers: Legal Approval Group, Policy Compliance, Publisher-Group-Approve</p>	<p>Document Owner: Shelly Lacy Published / Effective Date: 08/16/2024 Annual Review Date: Not Set PolicyTech Creation Date: Not Set</p>
--	---

50. YINC Health & Safety

- a. Social Workers must conduct monthly health and safety visits with each youth who remain under the jurisdiction of TTC until dismissal of the dependency or Extended Foster Care (EFC) case :
 - i. Health and Safeties are conducted to assess and identify safety concerns, permanency options, and the well-being of the youth by knowing what support and training may be needed to encourage placement stability and promote permanency:
 - (1) The first Health and Safety Visit must be completed within seven calendar days of a youth’s initial Placement or any change of Placement:
 - (a) Initial Placement of a youth is not considered a Health and Safety Visit.
 - (2) Every other month’s health and safety visit shall be conducted at the Placement’s home:
 - (a) On the alternating month the in-home Health and Safety may be conducted at an alternate location but not limited to the youth’s school, before and after school program, or childcare.
 - (3) Health and Safeties should be conducted in person and will only be remote or telephonic if there are reasonable circumstances that prevent the Social Worker from being in person, such as but not limited to illness, work closures, and inclement weather:
 - (a) If a Health and Safety is conducted via telephone or remotely, the next Health and Safety must be in person.

51. Visitation

- a. The purpose of visitation is to maintain and/or create a bond between parents or guardians and the youth through either in-person, phone, video chat, and/or letters/messages:
 - i. An emergent 72-hour initial visit shall be attempted within seventy-two (72) hours of the Tribes being granted legal custody of the youth excluding weekends and holidays, unless the court finds that there are extraordinary circumstances that require a delay:
 - (1) Emergent 72-hour initial visits will be supervised unless determined that supervision is unnecessary,
 - (2) Visitation must be in the least restrictive setting,



<p>Document Owner Department: BEDA?CHELH Approvers: Legal Approval Group, Policy Compliance, Publisher-Group-Approve</p>	<p>Document Owner: Shelly Lacy Published / Effective Date: 08/16/2024 Annual Review Date: Not Set PolicyTech Creation Date: Not Set</p>
--	---

- (3) There is a preference for unsupervised visits unless it is not in the best interest of the child or the parent is not engaging in their Court Ordered service of random UAs or the child’s safety or welfare would be place at risk if the visits were not supervised or monitored,
- (4) If the parent/guardian is not in compliance with their court ordered UA’s or the parent/guardian is providing UA’s that are positive for illegal substances visits must be supervised by beda?chelH staff or a beda?chelH contracted visit supervisor:
 - (a) These visits will occur at the Family Advocacy Building.
- (5) If visitations are supervised or monitored, the visiting party must be able to demonstrate willingness and ability to manage any safety threats and safely care for the youth during visits before visits move to unsupervised,
- (6) Visitations are designed to access Safe Parenting and monitor level of parental engagement and can be provided to Service Providers,
- (7) beda?chelH has the authority to stop a visit in the event that the parent or guardian acts in a way that may endanger the youth or beda?chelH staff members,
- (8) beda?chelH takes into account the schedule of the youth, parent/guardian, Placement, and beda?chelH availability for scheduling visitations in the least disruptive manner,
- (9) Visitations may be limited or denied for the following:
 - (a) The court determines that limitations or denial is necessary to protect the youth’s health, safety, and welfare,
 - (b) The parent/guardian missed two visits without proper notice or reason,
 - (c) The parent/guardian presents as under the influence at the time of or during the visit,
 - (d) The parent/guardian is incarcerated or has an active warrant,
 - (e) The youth refuses to visit, and/or
 - (f) There is a need for therapeutic recommendations for visitations to occur.
- (10) If visitations are limited or denied, the CWS Social Worker will continue to make every effort possible to ensure visits are happening consistently.



<p>Document Owner Department: BEDA?CHELH Approvers: Legal Approval Group, Policy Compliance, Publisher-Group-Approve</p>	<p>Document Owner: Shelly Lacy Published / Effective Date: 08/16/2024 Annual Review Date: Not Set PolicyTech Creation Date: Not Set</p>
--	---

52. Extended Foster Care

- a. beda?chelH allows for youth aging out of care to engage in Extended Foster Care, a voluntary program established to support eligible youth ages eighteen (18) through twenty-one (21) for a successful transition to adulthood:
 - i. Eligibility requirements are as follows:
 - (1) enrolled in high school or a high school equivalency program,
 - (2) enrolled, has applied for, or can show intent to timely enroll in a post-secondary academic or post-secondary vocational certification program,
 - (3) Participating in a program or activity designed to promote or remove barriers to employment,
 - (4) Employed 80 hours or more a month, or
 - (5) Unable to engage in any of the above activities due to a documented medical condition.
 - ii. Youth who do not elect to participate in EFC on their 18th birthday have until their 21st birthday to voluntarily request to participate in the EFC program;
 - iii. Youth may also enter and exit the program as needed between the ages of 18 and 21 years old.

53. Foster Care Placement Team

- a. beda?chelH Foster Care Placement Team works to recruit and support Placement families for YINC that align with the Placement Preferences and Priorities outlined in the Juvenile and Family Code 4.05.510:
 - i. The Placement Team conducts the clearance process for the Placement families; and
 - ii. The Placement Team works with the Placement to maintain and preserve a stable home for YINC through offering support services such as setting up Child Only TANF, Tulalip Tribes enrollment, visitations, emergency vouchers, placement supplies, and scheduling and transportation for appointments for the YINC.



<p>Document Owner Department: BEDA?CHELH Approvers: Legal Approval Group, Policy Compliance, Publisher-Group-Approve</p>	<p>Document Owner: Shelly Lacy Published / Effective Date: 08/16/2024 Annual Review Date: Not Set PolicyTech Creation Date: Not Set</p>
--	---

54. End-of-Life Decisions

- a. When a youth’s medical provider makes a recommendation to begin making end-of-life decisions for hospice or the issuance of a Do-Not-Resuscitate order, the CWS Social Worker will immediately notify their supervisor, the assigned beda?chelH Child Welfare Attorney; youth’s parents, the parents’ attorneys, GAL/CASA, and youth’s attorney, if one is assigned:
 - i. beda?chelH will conduct a Shared Planning Meeting if any party to the case disagrees with the medical provider’s recommendations;
 - ii. beda?chelH will also assist the youth’s family in identifying community-based services and supports to address grief and loss.

55. Case Transfer/Closure

- a. CWS Social Worker will coordinate the transfer of information, documentation, and services to promote safety, permanency, and well-being for children and youth, and the family’s progress in services when transferring or closing cases.

56. Long-Term Out-of-Home Placement

- a. beda?chelH follows the guidelines of the Juvenile and Family Code in Article IX on Long-Term Out-of-Home Placement of a Child when a youth is being considered for Guardianship, Customary Adoption, or Adoption:
 - i. beda?chelH uses Guardianships as the primary permanent plan for youth in the event that returning home to parents is not in the best interest of the youth;
 - ii. When a youth is being considered for Guardianship, Customary Adoption, or Adoption, a GU Social Worker must complete a staffing on the appropriateness of the Long-Term Out-of-Home Placement by presenting all information from the Home Study and background checks followed by completing necessary reports to submit to TTC;
 - iii. Once placed in a Guardianship, beda?chelH GU Social Workers will conduct semiannual reviews of the home for three years in compliance with TTC 4.05.690:
 - (1) After that, beda?chelH GU Social Workers will staff any request to file a Motion for Judicial Review, if new concerns arise,



<p>Document Owner Department: BEDA?CHELH Approvers: Legal Approval Group, Policy Compliance, Publisher-Group-Approve</p>	<p>Document Owner: Shelly Lacy Published / Effective Date: 08/16/2024 Annual Review Date: Not Set PolicyTech Creation Date: Not Set</p>
--	---

(2) Should a Judicial Review be filed and court ordered services are granted the three -year review period will re-start and the GU Social Worker will conduct semiannual reviews for three years after the Judicial Review is closed to ensure the Guardians are supported and the best interest of the child is being met.

57. Descendants

- a. beda?chelH may choose not to initiate a dependency action for all matters involving Indian children:
 - i. beda?chelH shall decline to file dependency actions regarding children who are members of other federally recognized Tribes and descendant children of enrolled Tulalip Tribal members, who are not enrolled and not eligible for enrollment unless compelling circumstances exist;
 - ii. Such compelling circumstances include:
 - (1) The child has previously been adjudicated a Youth-In-Need-of-Care in the Tulalip Tribal Court,
 - (2) The child has had a previous guardianship matter in the Tulalip Tribal Court, or
 - (3) Dependency action(s) for the child’s siblings are being filed in the Tulalip Tribal Court and the descendant/other Indian child would be handled in a different court.
 - iii. Even if one or more compelling circumstances exist for a descendant child or other Indian child, beda?chelH has the discretion not to file.

58. Hair Follicle Testing- A hair follicle test can be completed at the request of law enforcement, court order, or approval by both the beda?chelH Manager and Family Advocacy Executive Director:

- a. The beda?chelH social worker will assist in scheduling the hair follicle test with the appropriate agency.

59. Drug and Medical Examination

- a. If a referral or reported concerns involved allegations of physical or sexual abuse or drug exposure, the victim child may be taken for a Forensic Medical Exam.



Document Owner Department: BEDA?CHELH Approvers: Legal Approval Group, Policy Compliance, Publisher-Group-Approve	Document Owner: Shelly Lacy Published / Effective Date: 08/16/2024 Annual Review Date: Not Set PolicyTech Creation Date: Not Set
--	---

60. Tulalip Multidisciplinary Team Staffing

- a. The CPS Lead Social Worker and CWS Lead Social Worker will attend the Tulalip Multidisciplinary Team staffing, providing case information as needed to help provide advocacy to respond to child abuse.

61. Related Documents

- a.