



**The Tulalip Tribes
Request for
Qualifications
("RFQ")
For
Consulting
Services
For
Energy Security Planning Support**

Brief Description of the Tulalip Tribes

The Tulalip (pronounced Tuh'-lay-lup) Tribes are the successors in interest to the Snohomish, Snoqualmie, Skykomish, and other allied tribes and bands signatory to the 1855 Treaty of Point Elliott. Our tribal population is over 5,500 and growing, with 2,900 members residing on the 22,000-acre Tulalip Indian Reservation located north of Everett and the Snohomish River and west of Marysville, Washington. The Reservation is rich with natural resources: marine waters, tidelands, freshwater creeks and lakes, wetlands, forests, and developable land. The Tulalip Reservation was reserved for the use and benefit of Indian tribes and bands signatory to the Treaty of Point Elliott of January 22, 1855. Its boundaries were established by the 1855 Treaty and by Executive Order of President U.S. Grant, dated December 23, 1873. It was created to provide a permanent home for the Snohomish, Skykomish, Snoqualmie, and allied bands living in the region. To learn more about The Tulalip Tribes, visit <https://www.tulaliptribes-nsn.gov>

RFO Purpose

The primary project objective is to develop a strategic energy plan tailored for the TULALIP TRIBES. This Plan will strive to build a cohesive strategy addressing opportunities for clean energy resources for the Tulalip Community and act as a roadmap to reach a desired vision for energy security and sustainability.

The Tulalip Energy Plan will provide:

- a. A framework for planning energy management efforts;
- b. Benchmark targets for assessing management progress and outcomes;
- c. Context necessary for understanding the role of specific management decisions or actions.

The Tulalip Energy Plan will help direct the community toward a sustainable and secure energy future. This work will build upon previously developed energy plans and policies, identify outdated energy policies that may need to be rescinded or updated, utilize current local and

industry information, and incorporate Tribal resource management approaches and cultural considerations.

The selected contractor will facilitate input from the broader Tulalip community (members, reservation residents, government, and local economic sectors). Current energy needs for this defined community will be used to determine “baseline” energy. Future energy needs and resources of the Tulalip community will also be projected for specific time increments identified by the contractor that align with Tulalip policies, plans and interests.

We anticipate the scope of work awarded under this agreement will be on a time and materials basis, not exceeding \$50,000 over a contract period from September 15, 2024, to May 31, 2025.

Scope of Services

Following is a general scope of services. This scope of services section is intended to outline general service requirements and does not define all required services.

General Requirements

The consultant will provide:

- Facilitate Community input to the Tulalip Energy Plan: The selected contractor will provide facilitation services that support the development of a shared energy strategy that is both concise and actionable, with at least one meeting/event being held at Tulalip.

Specifically, services will include:

- a) creating a professional survey that will be available electronically and by print to gather community input for informing the development of the Tulalip Energy Plan;
- b) compiling, assessing, and summarizing survey data in a report;
- c) working with project stakeholders to identify and refine a list of desired outcomes and outputs that will result from following the Strategic Energy Plan; and
- d) compiling information from the above and drafting a document that best captures an energy security strategy for the Tulalip Tribes.

- Assess and Document Energy Needs and Resources:

The selected contractor will help document the reservation community's baseline (i.e., current) and projected future energy demands. Energy demand will be reported for government, residential, and commercial end-use sectors. Additionally, energy supplier types (e.g., propane, natural gas, electricity, etc.) and respective rates will be documented as applicable for government, residential, and commercial end-use sectors.

The second part of this task involves tabulating a broad and exhaustive list of potential energy efficiency and generation technologies and resources (e.g., solar, geothermal, biomass, wind, natural gas heat and power cogeneration, etc.) available to the Tulalip Tribes for consideration.

- Facilitate the Development of Specific Goals and Objectives: The selected contractor will facilitate the development of specific, measurable, actionable, and realistic goals and

secondary objectives that capitalize on strengths or address deficiencies identified and that support obtaining energy security for the community.

- *Aid in the Development and Implementation of Planned Actions:* The Tulalip Strategic Energy Plan will be treated as a “living document,” with some areas left available for completion over time based on the need for revision. Under this task, the selected contractor will help identify an implementation schedule of plan components, plan progress, verification metrics, and general support for establishing project milestones.
- *Compile and Finalize Strategic Energy Plan:* The selected contractor will compile all information obtained while completing previous tasks and develop a Tulalip Strategic Energy Plan draft. The plan must address potential energy management approaches, including:
 - a) Energy conservation priorities to reduce demand;
 - b) Energy generation technologies and resources (e.g., solar, geothermal, biomass, wind, natural gas heat and power cogeneration, etc.);
 - c) Energy efficiency technologies;
 - d) Energy transmission;
 - e) Energy storage;

The plan should address all scales of projects ranging from residential net metered systems to utility, such as those requiring a power purchase agreement. Additionally, an overview of the project (timeline, parties involved, extraneous data, and information related to the project that could be useful to future plan users, etc.) shall be included as an appendix for future reference. It is envisioned that the final plan will be completed through an iterative review process between the selected contractor and various stakeholders, with no less than three (initial, follow-up, and final) review cycles taking place.

Required Responses to the RFQ

- a. Provide a General Statement of Qualifications that responds to the background information given above, including the firm’s experience providing services in the planning, designing, and implementing clean energy projects.
- b. Would your firm work with another entity to provide support under this agreement with Tulalip Tribes? If so, under what capacity would the other entity be involved?
- c. List any professional and support positions who would be involved in providing services. Provide the resume or CV of the principal consultant who would provide support under this Professional Services Agreement.
- d. Provide examples of past projects or involvement with energy projects.
- e. Provide information on your proposed fee structure based on the above scope, including

payment for out-of-pocket expenses.

Proposed Schedule

The proposed schedule for selecting a consulting firm is set forth below and is subject to change.

1. RFP issued July 3, 2024.
2. Proposals are due no later than 4:00 p.m. Pacific Time, July 30, 2024.
3. Conferences via video conference to discuss contract details with selected vendors at agreed-upon times between August 1 and August 9, 2024.
4. Announcement of selection (target date only), August 15, 2024.
5. Following TRIBE's contract award, each firm submitting a proposal will receive notification of the decision.
6. September 15, 2024: Consultant's work begins

Guidelines

1. Requests for Clarification or Inquiries and Submission of Final Quotes: Firms with questions concerning this RFQ may submit their questions via email to TulalipRFP@tulaliptribes-nsn.gov. Final proposals shall be electronically submitted to TulalipRFP@tulaliptribes-nsn.gov.
2. The title page of the proposal shall include the name of the business or individual, mailing address, name of contact person, telephone number, e-mail address, and date.
3. Responses to Questions: Please restate each question or required response item, followed by your response.

Selection Criteria

1. Evidence that the firm can perform the scope of work described above.
2. Cost structure.
3. Experience and qualifications, including overall experience in implementing wetland projects and demonstrated competency and understanding of ecological and coastal processes.
4. The principal consultant must be capable of providing the necessary services.
5. Organization, presentation, and content of proposal.

Disclaimer:

The TRIBES will select a firm based on the best overall solution and value. The TRIBES are not obligated to select the lowest bidder. This RFQ does not commit the TRIBE to any specific course of action or to choosing any of the vendors.