



Tribal Family Subdivision Application Form

For additional application submittal information, please see the pages after this form.

PROPERTY INFORMATION (site of proposed activity)

Site Address	BIA Allotment Number	Parcel Number
	Property Size (Acres)	Nearest Intersection

Current Use Description (i.e., one existing home on property with well and septic)

APPLICANT INFORMATION

Applicant Name(s)	Primary Telephone Number
Mailing Address	Secondary Telephone Number
	Email Address

Relationship to Property Owner

Self Contractor Relative Other:

CURRENT PROPERTY OWNER INFORMATION (if different than applicant)

Property Owner Name(s)	Primary Telephone Number
Mailing Address	Secondary Telephone Number
	Email Address

FUTURE SUBDIVIDED PROPERTY OWNER INFORMATION

LOT 1		LOT 2	
Property Owner Name(s)		Property Owner Name(s)	
Acres	Primary Telephone Number	Acres	Primary Telephone Number
Email Address		Email Address	

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FUTURE SUBDIVIDED PROPERTY OWNER INFORMATION CONTINUED

LOT 3 (if applicable)		LOT 4 (if applicable)	
Property Owner Name(s)		Property Owner Name(s)	
Acres	Primary Telephone Number	Acres	Primary Telephone Number
Email Address		Email Address	
LOT 5 (if applicable)		LOT 6 (if applicable)	
Property Owner Name(s)		Property Owner Name(s)	
Acres	Primary Telephone Number	Acres	Primary Telephone Number
Email Address		Email Address	

GENERAL PROJECT DESCRIPTION

Do any of the new owners plan to transfer their lots from fee simple ownership to Trust Lands?

Yes No Not Now

PROJECT DETAILS

Which of these services are currently available at the site?

Public Water Individual Well Public Sewer Septic System

APPLICANT SIGNATURE

I hereby certify that I have prepared this application and site plan and that, to the best of my knowledge, the information provided is complete, accurate, and a true representation of the proposed grading activity, I further attest that I have the authority to submit this application and agree to comply with any and all conditions of the grading permit, if approved. I agree to provide any additional information required and understand that if the scope of the project is modified, a new application may be required.

Signature Date	Applicant's Signature
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Application Submittal Information

SUBMITTAL INSTRUCTIONS

Prior to scheduling a pre-application meeting please review Tulalip Tribes Tribal member family subdivisions code to review all applicable regulations. <https://www.codepublishing.com/WA/Tulalip/#!/Tulalip07/Tulalip0720.html#7.20.020>

Note: Paper submittals can be accepted on a case-by-case basis if there is a hardship.

SUBMITTAL REQUIREMENTS

1. Proof of applicant's ownership of the property, Tribal membership, and qualifications of grantee(s). No Tribal member shall be qualified to possess more than one homesite created under the authority of this article at any given time.
2. A soil and site evaluation ("perc test"), where an on-site sewage treatment system will be used, prepared by an on-site sewage treatment system designer or professional engineer licensed by the State of Washington. The soil and site evaluation must establish the suitability of the proposed parcel(s) for an on-site sewage treatment system and recommend the suitable type of system and the amount of land necessary to accommodate the system and a suitable reserve area.
3. A scaled site plan that demonstrates that proposed parcels can accommodate site utilities including any wells and on-site sewage treatment systems, access and utilities easements, existing and proposed structures, building setbacks, and environmentally sensitive areas and buffers.
4. A survey prepared by a licensed land surveyor showing existing and proposed parcel lines, legal descriptions of proposed parcels and setting forth the Tribes' right of first refusal in *17.02.060 – Severability*.
5. Proof of access to all proposed parcels (driveway easements and access for all new parcels identified on survey).
6. A copy of the proposed instrument of conveyance containing the Tribes' right of first refusal in *17.02.060 – Severability*.
7. Tribal Family Subdivision Fee: \$750.00 plus \$50/lot. Please reference Tulalip Tribes Permit Fee Schedule [chrome-extension://efaidnbmnnnibpcajpcglclefindmkaj/https://www.tulaliptribes-nsn.gov/Base/File/TTT-Title-7-Permit-Fees-20230728](https://www.tulaliptribes-nsn.gov/Base/File/TTT-Title-7-Permit-Fees-20230728)

INTAKE

After submittal your application will be reviewed for completeness. Within a couple days Planning Dept. staff will respond with a permit reference number, permit fees, and estimated review time. If the application is incomplete or additional submittal requirements are required, Planning staff may request one or more of the following depending on the nature of the project:

- Tulalip Utility Hook-Up Agreement
- Shared Road Maintenance Agreement
- Topographic Map
- Environmental Checklist
- Environmental Lands Impact Avoidance & Minimization Form
- Other plans, statements, and documents as reasonably required for the evaluation of the proposal. [Res. 2014-347].
- Shared Well Agreement
- Well or Septic Tank Designs with IHS Permit Applications
- Drainage Plan
- Cultural Survey

REVIEW PROCESS

Your complete application will be reviewed by multiple Tribal departments for consistency with Tulalip Tribal Codes and 2015 IBC. You are also required to contact the following departments and utility companies before commencing any grading activity within the Tulalip Reservation:

Gas (Puget Sound Energy): **888-225-5773**

Power (Snohomish County PUD): **425-783-8272**

Water/Sewer (Tulalip Utilities Dept.): **360-716-4840**

Telephone/Cable (Salish Networks): **888-799-8079**

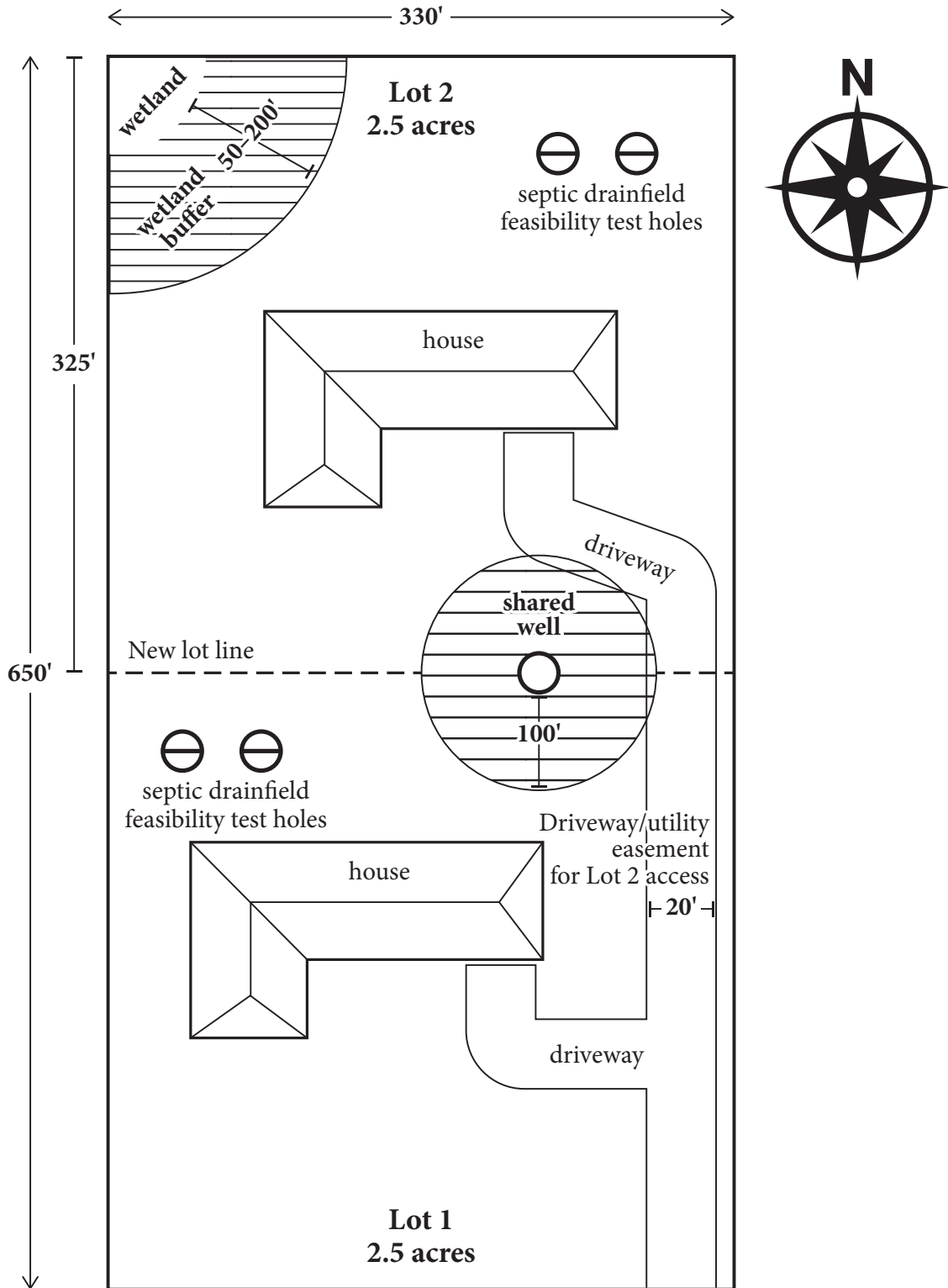
Tulalip Tax & Licensing Dept.: **360-716-4211**

Telephone/Cable (Frontier): **800-961-0470**

Tulalip Cultural & Archaeological Resources Dept.: **425-239-0182**

Survey and Site Plan Example

Disclaimer: Example subdivision site plan may not apply in all zones. Please schedule a pre-application meeting with the Planning Department prior to surveying your property for the purpose of subdividing.



<p>LOT AREA</p> <table border="1"> <thead> <tr> <th>LOTS</th> <th>ACRES</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>2.50</td> </tr> <tr> <td>2</td> <td>2.50</td> </tr> </tbody> </table>	LOTS	ACRES	1	2.50	2	2.50	<p>RECORD OF SURVEY</p> <p>FIRST LASTNAME STREET ADDRESS TULALIP, WA 98271</p>	<p>SURVEYING COMPANY</p> <p>STREET ADDRESS CITY, WA 98200 WWW.WEBSITE.COM</p>	<p>GRAPHIC SCALE (US SURVEY FEET)</p> <p>0 20 40 80</p> <p>1 inch = 40 feet</p>	<p>APPROVED</p> <p>APPROVED</p>
LOTS	ACRES									
1	2.50									
2	2.50									