



## Membership Distribution Tax Form Request

FORM REQUESTED: 1099-PER CAPITA

ATTACH A COPY OF TRIBAL IDENTIFICATION CARD

Name: \_\_\_\_\_ Date: \_\_\_\_\_

Phone #: \_\_\_\_\_

Address: \_\_\_\_\_ Tribal ID #: \_\_\_\_\_

Print Name: \_\_\_\_\_

Last 4 digits of Social Security #: \_\_\_\_\_

Year Requested: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

\*\*\*NO ELECTRONIC SIGNATURES WILL BE ACCEPTED\*\*\*

Legal Guardian: \_\_\_\_\_

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**Note:** Each current year on February 27, Finance will accept year end tax form requests. Tax forms will be re-issued on Thursdays and will be available for pick up by 4:00PM at the CSR station #2 (1st floor of Administration Building).

**Note:** Only the named individual above may make a request to receive a re-issued year end tax form. To request a year end tax form for a minor child, this request must be made by the *legal guardian*.

**Note:** If requesting tax forms prior to 2013, additional time may be needed as these forms have been archived in storage.

**THIS FORM MUST BE TIME STAMPED BY FINANCE CUSTOMER SERVICE REPRESENTATIVE**

Questions?

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