

RFP for Tulalip Tribes Comprehensive Plan

RFP ADDENDUM # 01
Comprehensive Plan
Date of Addendum: April 29, 2026

NOTICE TO ALL POTENTIAL RESPONDENTS

The Request for Proposals (RFP) is modified as set forth in this Addendum. The original RFP Documents and any previously issued addenda remain in full force and effect, except as modified by this Addendum, which is hereby made part of the RFP. Respondents shall take this Addendum into consideration when preparing and submitting its Proposal.

1.0 – RFP

Item	Section	Description of Change
1.1	Exhibits	Exhibit E.1 has been attached to correct the project name on the issued form. This replaces E.1 included in the RFP. See Exhibit B

2.0 – QUESTIONS AND ANSWERS

The following questions and answers are provided as a matter of information to clarify issues raised about the RFP. To the extent that changes to the RFP are required based on the questions received, the RFP has been modified as noted above in the RFP section of this Addendum.

Item	Questions and Answers
2.1	See Exhibit A – Questions and Responses, 3 pages.

3.0 – INFORMATION

The following item(s) are provided as a matter of information only to all respondents and do not modify or become part of the Contract Documents.

Item	Description
3.1	None

END OF ADDENDUM

Exhibit A

Tulalip Tribes Comprehensive Plan Update

Addendum No. 01

Questions and Responses

The following clarifications are provided in response to questions received regarding the Comprehensive Plan Update RFP. These responses modify, clarify, and supplement the RFP and shall be considered part of the Contract Documents.

1. PROCUREMENT AND SUBMISSION REQUIREMENTS

1.1 Proposal Submission Method (Ref. RFP Section 1.3 – Proposal Submission)

Proposals shall be submitted **electronically** to:

Jason Crain

Senior Project Manager, The Wenaha Group

jasonc@wenahagroup.com

1.2 Page Limit and Work Samples (Ref. RFP Section 3.0 – Proposal Requirements)

The proposal shall not exceed thirty (30) pages, excluding cover page and mandatory attachments.

Work samples, cover letter and mandatory attachments do not count toward the page limit if included as appendices and clearly labeled.

1.3 Mandatory Attachments (Ref. Exhibit D – Proposal Requirements)

All forms included in the RFP are mandatory unless noted otherwise. Reference to Governance Strategic Planning in Exhibit E.1 shall be interpreted as Comprehensive Plan. A revised copy of E.1 is attached for use in your proposals.

1.4 References (Ref. Exhibit D, Section 4 – Relevant Experience)

Minimum three (3) references required; two (2) should be comprehensive plan or similar.

2. PROJECT CONTEXT AND COORDINATION

2.1 Coordination with Government Operations Planning (Ref. RFP Section 2.0 – Background)

The Government Operations Strategic Planning effort will occur concurrently but is not contractually tied. Coordination will be led by Tribal leadership.

2.2 Existing Draft Chapters (Ref. RFP Section 2.1 – Project Background)

Seven draft chapters exist and require validation and finalization; three remain to be developed. This does not affect Phase 1. Draft exhibits will be provided to the awarded Consultant and reviewed during Phase 1.

2.3 Updated Data (Ref. Exhibit C – Scope of Work, Phase 1)

Updated demographic and baseline data will be provided. Phase 1 includes validation of assumptions, quality and completeness of existing data, review of work previously performed by the Planning Department, as well recommendations for additional data needs.

3. SCOPE AND TECHNICAL APPROACH

3.1 Overall Scope Intent (Ref. Exhibit C – Scope of Work)

The Plan is intended to be implementation-focused, not policy-only.

3.2 Decision-Making Framework (Ref. Exhibit C, Task 7)

Framework must support Phase 2 and long-term governance. Details will be determined during Phase 1 with the awarded Consultant.

3.3 GIS Mapping (Ref. Exhibit C, Phase 2 Deliverables)

Primary reliance on existing data; identify gaps for Phase 2.

3.4 Transportation Analysis (Ref. Exhibit C, Technical Analysis)

Phase 1 = high-level; detailed work deferred to Phase 2.

3.5 Transportation Engineering (Ref. Exhibit C)

Not required in Phase 1; define for Phase 2 if needed.

3.6 Buildable Lands Inventory (Ref. Exhibit C)

Not required in Phase 1; recommend for Phase 2 if appropriate.

4. TRIBAL PARTICIPATION AND REQUIREMENTS

4.1 Tribal Participation (Ref. RFP Section 4.0 – Evaluation Criteria)

Proposers shall include a thoughtful approach to Tribal and Native-owned firm participation.

4.2 TERO Requirements (Ref. Procurement Policy and RFP Requirements)

Full construction-related TERO requirements do not apply; preference awareness and engagement is desired.

4.3 Data Sovereignty (Ref. Contract and NDA Requirements)

All data is confidential and controlled by the Tribe. The awarded Consultant will execute the NDA included in the RFP.

5. CONTRACTING AND FEES

5.1 Phase 1 Budget (Ref. RFP Section 5.0 – Fee Proposal)

No set budget; proposer to define NTE fee.

6. ADMINISTRATIVE REQUIREMENTS

6.1 Hard Copies (Ref. RFP Section 1.3)

No hard copies required; may be requested post-award.

Tulalip Tribes of Washington
Proposal Form for Strategic Planning Services
Exhibit E.1

Responses to the Tulalip Tribes Request for Proposals
Tulalip Tribes Comprehensive Plan Update

Company Name: _____

The Undersigned offers and agrees to provide Consulting Services for the Tulalip Tribes.

The proposer understands that any false statement may disqualify this proposal from consideration or be cause for contract termination.

The proposer certifies that it does not discriminate against any employee or applicant for employment because of race, color, religion, sex, national origin, handicap, financial ability, age or other non-job-related factors.

Washington UBI Number: _____ Expiration Date: _____

- | | |
|--|--|
| <input type="checkbox"/> Resident Firm | <input type="checkbox"/> Non-resident Firm |
| <input type="checkbox"/> Corporation | <input type="checkbox"/> Partnership |
| <input type="checkbox"/> Sole Proprietor | <input type="checkbox"/> Joint Venture |
| <input type="checkbox"/> Other _____ | |

Has your firm ever been disqualified by a government agency from bidding or proposing on a Tribal and/or public project? _____(yes/no)

If the answer is yes, explain the circumstances, project, contracting agency and date. State the reason for disqualification and if the disqualification has ended. Use additional sheets if required.

Has your firm ever been terminated from a Tribal and/or public contract? _____(yes/no)

If the answer is yes, explain the circumstances, project, contracting agency and date. State the reason for termination. Use additional sheets if required.

Signed:

Printed Name and Title

Date